

## Questions and answers from NAPA's webinar on the Nordic Arctic Co-operation Programme, 18.01.2022

### **Budget and financing**

***The maximum grant is 500.000 DKK annually, so more for 2–3-year projects. However, the budget template covers the whole project period. So, should we do anything to highlight the annual budgets?***

It is recommended to attach an annual budget, or a budget plan divided by year.

***Do you expect co-financing? Is there any minimum % of co-financing?***

It is expected that additional or co-funding is sought out, but it is not an absolute requirement. It also depends on the type of project applying for financing. We would therefore like to assess whether self-financing is crucial for an individual project and assess the importance in each individual case. We would also like to have insight into other co-financing sources and which those might possibly be. It is therefore important to be clear in the application about how the project is to be financed.

***Can the funds cover other expenses than salaries?***

Yes, they can – and they should! In the Nordic Arctic Co-operation Programme, salaries cannot exceed 50% of the funds provided.

***What can the budget include and not include? Can it include salary? Can the budget include 'overhead' to the host institution - and if so, is there a limit?***

The budget must contain all expenses related to the project and this shall be done in the most transparent manner possible. It is also good to keep in mind that it makes the assessment of the application simpler if the budget is clear and easy to review. Overheads are only covered in special occasions for projects in the Arctic Co-operation Programme and salaries cannot exceed 50% of the funds provided.

***Can co-financing be in-kind contributions in the form of researcher's salaries, office space, etc.?***

Yes, it can.

***Do the finances have to be distributed very evenly across the partners in the project or is this up to the project partners to decide that?***

The project partners can decide that.

***Is it possible to see an example of a budget?***

We are currently working on this – keep an eye on our website and [subscribe to our newsletter](#) to receive the latest news!

### **The application process**

***It seems a little strange to attach CV's of large organisations. Could you elaborate on that? Is it the CV of the CEO? The many people that will work on the project? And does that include the CV of the applicant? Maybe a standard support letter that the partners could sign would be an option?***

We agree – attaching several CV's is not the best solution for large organizations with several people working on the project. We are currently working on a smoother way to document the relevance and authenticity of the cooperation, and you can download a cooperation agreement template from our website. In addition, we recommend attaching 3-4 CV's from your main partners/group leaders from each institution.

***Is 15.2.2022 the only deadline, or will there be a new deadline next year?***

Yes, there will! There is one deadline every year, and it is always the 15<sup>th</sup> of February, so the next deadline is 15.02.2023.

***It would be nice to be able to download the online form system as an official file from you guys - as we are often cooperating with multiple partners on an application but would not share access information to the NAPA online system with them.***

We are currently working on this – keep an eye on our website and [subscribe to our newsletter](#) to receive the latest news!

***Will you introduce the selection committee?***

The selection committee will be introduced on our website as soon as all members have been confirmed.

***Can the project already have started, or must the project be new?***

The project must be new.

**Cooperation**

***Does it count as three Nordic partners when one person is affiliated at two universities? E.g. one partner from Norway, and one having an affiliation with Ilisimatusarfik and a Danish university?***

It is recommended to have individual partners from each country, and it will increase the project's chance of being granted funding. However, the applications and their Arctic relevance are assessed individually, so this can technically be accepted, if the project otherwise lives up to the quality criteria.

***Can one organization be the main applicant in one application, and a project partner in another application? Will it reduce the chances if the organization is participating in several applications?***

You will not be automatically disqualified, but it really depends on how good the applications are in general and what you are trying to find funding for. We cannot say for certain that it does not affect your chances, but we cannot say it does, either - it all depends on the individual assessment of the projects.

***Can non-Nordic countries be financed by the programme?***

As long as the leading partner + 2 other partners are from a Nordic country, yes – see next question.

***You say that you need at least 3 partners from the Nordic countries and additional partners can be from outside the area. Does that have to be within the EU or could it be from North America?***

The leading partner plus 2 other partners need to be from a Nordic country, but there is no requirement for additional partners to be from within the EU. Instead, we hope that additional partners are from Arctic states (the Arctic Council member states), but the Arctic relevance of the projects and the project partners will be assessed individually by the evaluation board.

***Can one of the leads be a Master's student?***

Yes – the Nordic Arctic Co-operation Programme is not only a research cooperation programme, and people from all occupations are welcome to apply!

**Other**

***Sorry, I joined a little late - can you send me the recording?***

No problem – the recording [is available on napa.gl](#).

***Would be great to see some case examples of the projects that have received funding.***  
All previously funded projects can be found [here](#).